

111 學年度第 2 學期國立成功大學測量及空間資訊學系

研究生學位考試注意事項

依本校課程組公告(112年2月09日)：

本學期學位考試以實體進行為原則；但若考試委員於考試期間確診，可採視訊方式進行。

課務組(學位考試篇)：<https://cid-acad.ncku.edu.tw/p/412-1042-27002.php?Lang=zh-tw>

本學期研究生學位畢業考試及離校申請流程如下：

1 研究生學位考試網路申請作業：<https://campus4.ncku.edu.tw/wwwmenu/program/mou/>

1.1 依據國立成功大學研究生學位考試細則第五條第三款口試委員規則如下：

研究生學位考試委員會置委員三人至五人，由該教學單位遴選除對研究生所提論文學科、創作、展演或技術報告有專門研究者外，並應具有下列資格之一者擔任考試委員，並簽請校長核聘，指導教授不得擔任召集人：

A. 現任或曾任教授、副教授、助理教授。

B. 中央研究院院士、現任或曾任中央研究院研究員、副研究員、助研究員。

C. 獲有博士學位，且在學術上著有成就。

D. 研究領域屬於稀少性或特殊性學科，在學術或專業上著有成就。

C 與 D 項之提聘資格認定標準，需由本系學術委員召開會議審議訂定。

1.2 若有邀請校外的口試委員，請先確認校外委員資料建檔(身份證字號及戶籍地址等請務必填入)，是否完整以便申請口試委員聘書。

2 於**各梯次申請期限前**繳交下列兩項至系辦彙整，以便申請學位考試申請書及考試經費預算表：**研究所學位考試申請書**、**線上論文比對系統之比對結果報告書**(僅需總和百分比該頁)，兩項皆請指導教授簽章。

口試梯次	口試時間	申請期限
第一梯次	6 月 26-30 日	6 月 20 日
第二梯次	7 月 03-14 日	6 月 29 日
第三梯次	7 月 17-21 日	7 月 13 日
第四梯次	7 月 24-28 日	7 月 20 日


3 口試前準備：

3.1 若口試委員異動，請即時通知系辦。

3.2 論文稿、口委邀請函、及相關口試資料寄送給各口試委員。寄送時間與寄送方式需與指導教授討論。

3.3 於系網登記試場借用，前一天請務必檢查口試場地的相關設備是否正常。

3.4 研究生學位考試論文評分表、證明書(由鄭小姐準備)。

- 4 口試完成後：
 - 4.1 請把環境整理乾淨並將相關設備電源關閉
 - 4.2 論文考試及格後，請將「證明書」考試委員簽名頁，經指導教授簽名後，再送請系主任簽名，附在論文封面之後。
 - 4.3 口試成績將於 112 年 7 月 31 日(一)前由鄭小姐協助送達註冊組。
 - 5 論文修改完成，且經指導教授同意後上傳至圖書館：
<https://thesis.lib.ncku.edu.tw/help/aboutedit/>
 - 6 經論文經圖書館審核完成後，可於最後離校日 **112 年 8 月 31 日**前申請離校程序，逾期以下學期畢業論：<http://140.116.165.83/~lou/leave/>
 - 6.1 離校單系內欄需蓋 3 個章：
 - A. **指導教授簽章(1)**：確認已歸還實驗室鑰匙、器材…等。
 - B. **劉家彰先生蓋章(2)**：確認已歸還是否借用電腦教室教相關設備及軟體、儀器室相關儀器及設備。
 - C. **鄭郁瀾小姐蓋章(3)**：**繳交 3 本論文**(含註冊組 1 本、系上留存 2 本。平裝本上膜，橘黃色書皮，黑白雙面列印)。
 - 6.2 需再繳交 **1 本論文**至總圖書館。
- 以上各項注意事宜及日期，請確實配合施行。倘有任何問題，請隨時與鄭小姐聯絡(分機 801 或 zozo5410@mail.ncku.edu.tw)。

相關辦法須知：

國立成功大學博碩士學位論文格式規範：

<https://www.cc.ncku.edu.tw/rule/content.php?sn=684>

國立成功大學研究生學位考試細則：

https://reg-acad.ncku.edu.tw/var/file/41/1041/img/3064/a61_e.pdf

其他學位考試相關規定與表格：

<https://cid-acad.ncku.edu.tw/p/412-1042-1378.php?Lang=zh-tw>

Notes for Graduate Degree Examination of Department of Geomatics, NCKU for the Academic Year 111-2

The announcement from the Curriculum Division (Feb 9, 2023):

The degree examination of this semester will be conducted in-person as a principle; however, if any of the examination committee members are confirmed to have contracted COVID-19 during the examination period, the examination may be conducted via video conference.

The procedures for graduate degree graduation exams and leaving campus application for this semester are as follows:

1. Operation of postgraduate degree examination online application:

<https://campus4.ncku.edu.tw/wwwmenu/program/mou/login.php>

1.1. Pursuant to Article 5, Paragraph 3 of the NCKU Rules and Regulations of Graduation Examination for Graduate Students:

The master's degree examination committee shall consist of 3 to 5 members, appointed from those specializing in the disciplines related to the Master's degree candidate's thesis, creation, show or technical report, which shall be approved by the President. The thesis advisor shall not act as the convener of the committee. The qualifications of committee members are specified as follows:

- A. Those employed formerly or currently as full, associate professor, or assistant professor;
- B. Those who are employed as an academician, or who are employed formerly or currently as a research fellow, associate research fellow, or assistant research fellow at Academia Sinica.
- C. Those who hold a Ph.D. degree with significant contributions in the academic field;
- D. Those who specialize in an uncommon or exceptional field with significant academic or professional contributions.

The criteria for determining the qualifications for appointment of positions C and D shall be deliberated and formulated by the academic committee of our department through a meeting.

- #### 1.2. If inviting external examiners to participate in the thesis defense, please confirm first whether the external examiner's information is complete in the database (including their ID number and residential address), in order to apply for the appointment letter of the external examiner.

2. Prior to the application **deadline for each session**, please submit the following two items to the department office: the **defense application form**, and the **report of original comparison system (only the overall percentage page is required)**, both of which should be signed by the advisor.

Oral Examination Session	Oral Examination Date	Application Deadline
The 1 st Session	June 26-30	June 20
The 2 nd Session	July 03-14	June 29
The 3 rd Session	July 17-21	July 13
The 4 th Session	July 24-28	July 20

3. Preparation before the oral examination:

- 3.1 **If there is any change of the oral examination committee members, please notify the department office immediately.**

- 3.2 Send the thesis draft, invitation letter, and related oral examination materials to each oral examination committee member. The timing and method of sending should be discussed with the advisor.

- 3.3 Reserve the examination room on the department website. Please be sure to check the relevant equipment of the examination room the day before to ensure its normal operation.

- 3.4 Graduate degree examination thesis evaluation form and certificate (to be prepared by Ms. Cheng).

4. After the oral examination:

- 4.1 Please clean up the environment and turn off the related equipment.

- 4.2 After passing the thesis examination, please have the examination committee sign the "certificate" page, then have the advisor sign it, and then send it to the department chair for signature, and attach it after the thesis cover.

- 4.3 The oral examination results will be delivered to the Registrar Division by Ms. Cheng before July 31, 2023.

5. After the thesis is revised and approved by the advisor, please upload it to the library:

<https://thesis.lib.ncku.edu.tw/help/aboutedit/>

6. After the thesis has been reviewed and approved by the library, the leaving school procedures can be applied for before **August 31, 2023**.

- 6.1. The leaving school form requires three stamps within the department:

- A. **Advisor's signature (1):** Confirm that the laboratory keys, equipment, etc. have been returned.

- B. **Mr. Liu's stamp (2):** Confirm whether the relevant equipment and software in the computer classroom and the instruments and equipment in the instrument room have been returned.

- C. **Ms. Cheng's stamp (3):** Submit **3 copies of the thesis** (including one copy for the Registrar Division and two copies for the department. The paperback should be

laminated, with orange-yellow ■ covers, and printed on black and white double-sided pages)

6.2. **One copy of the thesis** must be submitted to the main library.

Relevant information:

NCKU Guidelines for the Format of Theses and Dissertations:

<https://www.cc.ncku.edu.tw/rule/content.php?sn=684>

NCKU Enforcement Rules for Doctoral and Master's Degree Examinations:

https://reg-acad.ncku.edu.tw/var/file/41/1041/img/3064/a61_e.pdf